



**UNIVERSITY OF AGRICULTURAL SCIENCES,
RAICHUR – 584 104**

**ACADEMIC INFORMATION &
REGULATIONS**

FOR

UNDERGRADUATE

DEGREE PROGRAMMES

UNDER SEMESTER SYSTEM

2016-17

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RAICHUR**



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**ACADEMIC INFORMATION AND REGULATIONS FOR UNDERGRADUATE DEGREE
PROGRAMMES
UNDER SEMESTER SYSTEM**

In exercise of the powers conferred by sub section 1 (b) and 3 of section 54 of the University of Agricultural Sciences Act 2009 (**Karnataka Act No. 10 of 2010**) the UNIVERSITY OF AGRICULTURAL SCIENCES, RAICHUR hereby makes the following regulations as approved by the Academic Council.

1. SHORT TITLE

These regulations shall be called “THE UNIVERSITY OF AGRICULTURAL SCIENCES, RAICHUR, ACADEMIC INFORMATION AND REGULATIONS FOR UNDERGRADUATE DEGREE PROGRAMMES”. These regulations shall govern the undergraduate courses of study and shall be applicable to the students admitted from the academic year 2016-17 and onwards.

2. DEFINITIONS

2.1 Academic Year

A twelve month period consisting of two semesters during which a cycle of study is completed.

2.2 Semester

A 21 week period containing not less than one hundred and five instructional days, there being two such periods in an academic year.

2.3 Curriculum

A series of courses designed to provide learning opportunities to meet the requirement for a degree.

2.4 Course

A course is an unit of instruction or segment of subject matter to be covered in a semester and is an integral part of the curriculum. It has a specific number, title and credit (s).

2.5. Course Credit

A course credit is a measure of quantity of work done in a course. One credit represents one hour of lecture per week or 2 hours of laboratory or field work per week throughout the semester. For example 2+1, two theory classes of one hour each and one practical of two hours per week.

2.6 Course Load

Number of course credits which a student registers in each semester.

2.7 Grade Point (GP) of a Course

It is a measure of academic performance of a student in a course and expressed on a 10 point scale upto **third decimal** place.

The result for each course registered shall be declared as follows

Grade point/ Symbol obtained	Result	Value
5.00 and above	Pass (individual subject)	GP as indicated
Less than 5.00 (F) / Fail in external examination	Fail	Zero
'SA'	Shortage of attendance	Zero
'S'	Satisfactory	-
'US'	Unsatisfactory	-
'A'	Absent for the final theory exam	Zero

NOTE : If a student gets an Overall Grade Point Average (OGPA) of less than 5.00, such a student is not eligible for the degree.

2.8 Credit Point (CP) of a Course

It is a product of course credit(s) and grade point obtained by a student in a course expressed upto **third decimal** place.

2.9 Grade Point Average (GPA)

It is a quotient of the total credit points obtained by a student in various courses at the end of each semester divided by the total course credits registered by the student in that semester. The GPA is corrected to **third decimal** place.

2.10 Cumulative Grade Point Average (CGPA)

It is a quotient of cumulative credit points obtained by a student in all the courses registered from the beginning of the first semester of the degree programme divided by the total course credits of all the courses which the student had registered upto the end of a specified semester. It determines the cumulative performance of a student in all courses registered during a period covering more than a semester. The CGPA is to be corrected upto the **third decimal** place.

2.11 Overall Grade Point Average (OGPA)

It is a measure of overall performance of a student on completion of the degree programme. It is obtained by dividing total number of credit points earned by a student at the end of the degree programme by the total number of course credits prescribed for the said programme. The OGPA is corrected upto the **third decimal** place.

3. UNDERGRADUATE DEGREE PROGRAMMES OFFERED

The University offers

1. Bachelor of Science in Agriculture [B.Sc. (Hons.) Agriculture] at Raichur, Bheemarayanagudi and Kalaburagi campuses.
2. Bachelor of Technology in Agril. Engineering at Raichur.

3.1 Duration of Degree Programmes

Normal duration of all the degree programmes is four academic years with 8 semesters.

As the pattern of education is in the semester system, the time taken to get the degree will ultimately depend upon the time taken by the student to complete the prescribed course credits (vide Regulation 7).

4. ADMISSION

4.1 Eligibility for Admission

4.1.1 For B.Sc. (Hons.) Agriculture & B. Tech. (Agril. Engineering) Degree Programmes: A pass in the two years PUC Science examination conducted by Department of Pre-University Education, Government of Karnataka or an equivalent examination with the combination of Physics, Chemistry, Mathematics and Biology with any one science subject or a pass in two years PUC science examination of the Department of Pre-University Education, Government of Karnataka with Inter-Agriculture subject.

Note: i) Reservation of seats shall be made as per the state Government Orders in force from time to time.

ii) The Horanadu and Gadinadu Kannadiga students will be considered for admission among others subject to fulfilling the eligibility conditions for admission, except domicile conditions.

Such students whose mother tongue is Kannada, Tulu or Kodava and who are residing outside the State of Karnataka but within the territory of India and who reside in disputed Kannada speaking areas of South Sholapur or Akkalkot or Jath or Gadhinglaj Talukas of Maharashtra State or Kasargod taluk of Kerala State should have passed the qualifying examination provided that the students shall undergo a simple test to prove their ability to speak, read and write Kannada, conducted by the CET cell.

4.1.2 Eligibility for admission to ICAR quota

Physics, Chemistry and Mathematics (PCM) for B.Tech. (Agril. Engineering) and Physics, Chemistry and Biology (PCB) for B.Sc. (Hons.) Agriculture degree programmes.

The filling up of 15 percent seats of UG admission of ICAR candidates shall be within intake to various degree programmes.

4.1.3 NRI/NRI Sponsored candidates:

The filling up of 10 percent seats of UG for admission of Non Resident Indians (NRI)/NRI sponsored candidates shall be over and above intake of various degree programmes under PCMB stream only.

4.2 Reservation of Seats

Admission to the University is made subject to reservation of seats as stipulated by the State Government in this behalf from time to time. The vertical reservation is made for Scheduled Caste, Scheduled Tribes and Categories I, IIa, IIb, IIIa & IIIb. The Horizontal reservation is made as per the provisions of Act for Agriculturists or children/ ward of Agriculturists, Rural Candidates, Kannada Medium Candidates, NCC /Sports/Scouts & Guides, Anglo Indians, Children of Defence Personnel, Ex-Servicemen, Children of Central Armed Police Force personnel or as prescribed by the Govt. of Karnataka.

Note: The term 'ward' shall be applicable only in the case of those candidates where both parents are not alive as evidenced by death certificate.

4.3 Application for Admission

Application for admission shall be made to the CET Cell of Karnataka Examination Authority (KEA) on a prescribed form which may be obtained from the website of KEA as per notification issued from time to time. Candidates belonging to foreign countries are required to send their applications through the Indian Council of Agricultural Research, Krishi Bhavan, New Delhi - 110 001.

Candidates from States other than Karnataka need to apply only for those undergraduate degree programmes which are not being offered in their respective states, through their respective State Governments. The applications of candidates sponsored by the respective State Governments only will be considered against the quota reserved by the Government of India (ICAR) to the respective States.

Only a person who is a citizen of India and who has studied in any Educational Institution in the State of Karnataka for a minimum period of seven years at any time prior to the date of submission of the application for admission shall be eligible to apply.

4.4 Mode of Admission

4.4.1 Admission for the seats under different categories (except ICAR quota) shall be made by taking marks scored in qualifying examination and CET in PCMB in equal proportions.

4.4.2 Admission of candidates is subject to the following conditions

- a) Verification of original marks card and other details furnished in the application
- b) Seats being vacant
- c) Payment of prescribed fees to the University on or before the notified dates for such purpose
- d) Registration of courses before the last date
- e) Production of transfer certificate from the previous College/ Institution studied and
- f) Production of relevant documents as directed by CET Cell, KEA, Bengaluru.

4.4.3 Admission for the reserved seats excluding those set apart for Agriculturists or Children / Ward of Agriculturists, Kashmiri Migrants and Government of India nominees shall be made strictly according to the merit of candidates eligible for the reserved seats, subject to the same conditions mentioned above. If there are any reserved seats unfilled, such seats shall be deemed to have been transferred to the general pool and filled up as indicated above.

In respect of seats set apart for Agriculturists or Children / Ward of Agriculturists, admission shall be made strictly according to the merit based on 25 per cent of marks scored each in II PUC and CET examination in PCMB, and 50 per cent marks secured in Practical Test.

4.4.4 Admission of Candidates with 2 year Diploma in Agriculture or Agril. Engineering

The candidates who possess 2 year diploma certificate in Agriculture/ Agril. Engineering from any farm University in the State shall be admitted to B. Sc. (Hons.) Agriculture/B.Tech.(Agril. Engineering) in the University. The number of candidates so admitted shall not exceed 5 per cent of the intake capacity fixed for B. Sc. (Hons.) Agriculture/ B.Tech.(Agril. Engineering) in the University and this shall be a supernumerary quota. Such candidates shall be admitted based on the merit and the roster by the University calling for applications for admissions separately under this category.

5. REGISTRATION

5.1 Registration for the First Time in the University

- 5.1.1** Candidates who have received admission letter from the CET Cell to various degree programmes shall pay the fees on or before the last day specified in the admission letter and shall report for registration on the first day of the Semester. They shall receive the guidelines for registration from the Dean's Office of the concerned College.
- 5.1.2** Registration of candidates admitted from waiting list shall cease after four weeks of commencement of the first semester. Attendance in respect of fresh students shall be reckoned from the date of the student's registration.

5.2 Registration in Subsequent Semesters

- 5.2.1** Registration for a semester shall commence three weeks in advance of the date of closure of the previous semester.
- 5.2.2** The last date for registration for any semester shall be the first day of commencement of the semester. However, students are allowed to register upto a maximum of six working days after the last date for registration on payment of a penal fee as prescribed.
- 5.2.3** A student shall be present in person for registration in each semester and shall produce the identity card if demanded by the Official in-charge of registration. Only under unavoidable circumstances, a student with recommendation of the concerned Dean may be permitted to register in absentia.
- 5.2.4.** Students before registering for courses at the beginning of every semester shall clear all dues to the University and its units such as Hostels, Library, NCC, Students' Association, Departments, etc.
- 5.2.5** A student admitted to undergraduate programme and registered for the courses shall not be permitted to discontinue the first semester. If the student does so, the admission shall stand cancelled.
- 5.2.6.** If a student admitted to undergraduate programme fails to complete at least one course with symbol other than 'SA' / 'A' or 'F' / 'US' during the first semester, the student's admission shall stand cancelled.
- 5.2.7** The students shall have to clear all the dues before discontinuing degree programme temporarily or cancelling their admissions and no dues issued by the various departments, hostels, library etc. shall be finally confirmed by the concerned Heads of the Institutions while sending the proposals.

5.3. Counselling System

- 5.3.1** The students on their admission shall be divided into convenient batches by the Dean of the concerned College and each batch is assigned to one of the teachers who is designated as Counsellor. Each student immediately after enrolment fills up the registration card with the guidance of Counsellor. Among other things, the Counsellors shall help the students in planning the programmes of their studies.
- 5.3.2** The Counsellor will establish and foster close personal relationship with students assigned during their entire stay in the College. The Counsellor will have periodical meetings either with the entire batch of students or with each individual student as often as is considered necessary in an effort to know their problems, review their study programme and take such remedial actions as may be necessary in consultation with the concerned teachers and the Dean.
- 5.3.3** The Counsellor will maintain a record of the students containing previous particulars, courses registered and grades obtained in each course in each semester as per the format prescribed by the University.

6. Fees

6.1 Fee Structure: Final Fee Structure for U.G. Degree programme of UAS, Raichur for the year 2016-17 (Payable at Appropriate Time) Applicable to all the UG students

Sl. No.	Particulars	GM / Others				SC / ST				Cat-I			
		I year		II year & Onwards		I year		II year & Onwards		I year		II year & Onwards	
		I sem	II sem	I sem	II sem	I sem	II sem	I sem	II sem	I sem	II sem	I sem	II sem
1	Registration fee	310	310	310	310	310	310	310	310	310	310	310	310
2	Tuition fee	3590	3590	3590	3590	-	-	-	-	3590	3590	3590	3590
3	Library fee	365	365	365	365	-	-	-	-	365	365	365	365
4	Sports fee	550	550	550	550	-	-	-	-	550	550	550	550
5	Tour fee	3200	3200	3200	3200	3200	3200	3200	3200	3200	3200	3200	3200
6	Admission fee	2345	-	-	-	-	-	-	-	2345	-	-	-
7	Academic Information & Regulation Booklet	250	-	-	-	250	-	-	-	250	-	-	-
8	Indian Youth Red Cross Wing Membership fee	50	-	50	-	50	-	50	-	50	-	50	-
9	Magazine fee	385	385	385	385	385	385	385	385	385	385	385	385
10	Medical fee	410	-	410	-	-	-	-	-	410	-	410	-
11	Caution Money (Refundable)	3965	-	-	-	3965	-	-	-	3965	-	-	-
12	NCC**	-	-	-	-	-	-	-	-	-	-	-	-
13	Association/ Club fee	385	-	385	-	385	-	385	-	385	-	385	-
14	Students Aid Fund	450	-	450	-	450	-	450	-	450	-	450	-
15	Examination fee	1630	1630	1630	1630	-	-	-	-	1630	1630	1630	1630
16	Student Insurance & Health Aid Fund (per year)	450	-	450	-	450	-	450	-	450	-	450	-
17	Laboratory Fee	1585	1585	1585	1585	-	-	-	-	1585	1585	1585	1585
18	Students/Teachers Welfare Fund	50	-	50	-	50	-	50	-	50	-	50	-
19	Documentation Fees	350	-	350	-	350	-	350	-	350	-	350	-
	Total	20320	11615	13760	11615	9845	3895	5630	3895	20320	11615	13760	11615

Note:

1. All the students who are admitted to the degree programmes should pay the prescribed fees (non-refundable) on the spot and on the day of admission.
2. Registration fees shall not be refunded once the student has registered for a degree programme in the University. Tuition and other fees paid by the students admitted to the various degree programmes of the University shall not be refunded except when students registering for a semester are forced to drop out from the semester by the University for any reason other than disciplinary grounds.

3. The sports fee collected is to be distributed proportionately in the ratio of 70, 15 and 15 per cent for sports, NCC and NSS, respectively. In the campus where there is no NCC programme, the portion may be added to sports.
4. Each College will pay Rs. 1500/- as Registration fee and Rs. 50 per student as onetime fee to become member of the youth Red Cross Wing (K). Of the amount so collected, each wing will spend 70 per cent for its activities and 30 per cent will be sent to the State level wing at Bengaluru.
5. The NCC deposit should be collected from the students admitted at UAS, Raichur main campus only (If NCC is started at other campuses the deposit will be collected from those students also).
6. The tuition fee will be reimbursed to the children of Ex-Servicemen as per the Govt. Order issued from time to time for the purpose.
7. The students who are transferred from one degree programme to another or from one College to another may be exempted from payment of any additional fees for the transfer provided they have paid the full fees at their first admission for the same academic year through CET cell, but for vacant seats admitted through fresh counselling by University, candidate has to pay the prescribed fees.
8. Foreign Nationals shall pay US \$ 4000 per annum over and above the prescribed fees as Institutional Economy Fees or as prescribed by the ICAR/UGC/Govt. of India.
Non Resident Indian and NRI sponsored students shall pay US \$ 5000 per annum over and above the prescribed fees as Institutional Economy Fees.
9. Fee concession extended for SC/ST students are to be reimbursed by the concerned Deans from District Social Welfare Officer. If the income limit exceeds for sanction of GOI SC/ST scholarship, the amount shall be reimbursed from Backward Class and Minorities Office as per rules, or it is to be exempted and absorbed by the University if this amount is not released by District Social Welfare Office authorities.
10. For Cat-I students, fee concession is extended on par with SC/ST candidates on production of Caste Certificate and get reimbursed by concerned Deans from District Officer of BCM before March every year as per rules.
11. For other categories, only tuition fees and examination fees are exempted on production of verified Caste & Income Certificate and get reimbursed by concerned Deans from District Officer of BCM before March every year as per rules.

6.2 Miscellaneous Fees (Payable at appropriate time) applicable to students)

Sl.No.	Particulars	Amount (Rs.)
1	Re-admission	420
2	Migration Certificate	300
3	Duplicate Migration Certificate	420
4	Duplicate Provisional Certificate	240
5	Duplicate Scholarship Certificate	180
6	Bonafide Certificate	60
7	Duplicate Bonafide Certificate	90
8	Certificate of Academic Progress	90
9	Duplicate Certificate of Academic Progress	120
10	Certificate Indicating study expenses	60
11	Duplicate Certificate indicating study expenses	120
12	Duplicate CGPA card	420
13	Duplicate Grade Card	120
14	Re-registration	300
15	Character Certificate	60
6	Duplicate Character Certificate	120
17	Any other certificate	60
18	Duplicate of such certificate	120
19	Convocation	
	i) In-person	900
	In absentia	1200
	ii) Penal fee if remained absent for convocation	600
20	Application for admission to UG degree programme	500
21	Application for admission to UG degree programme for SC/ST/Cat-I students	250
22	Penal fee for late registration (per day)	30
23	Duplicate degree certificate	1200
24	Duplicate gold medal / any award certificate	600
25	Supplementary Exam for each Course	180
26	Photostat copy of each evaluated answer paper	120
27	Revaluation of each answer paper	600
28	Conversion Certificate of equivalent percentage of marks with regard to CGPA to OGPA (For Trimester students)	
	General Merit	7200
	SC/ST/Cat-I	3600
29	Duplicate Conversion Certificate of equivalent percentage of marks with regard to CGPA for all faculty (For Trimester students)	1200

Note: All the above fees are subject to change from time to time.

6.3 Refund of Caution Money Deposit

Caution money is refundable on completion of the degree programme for which a candidate is admitted or on discontinuing the degree programme. The student should claim the caution money furnishing the prescribed receipt and “**NO DUES CERTIFICATE**” within a period of six months from the date of completion of the degree programme or from the date of discontinuing the degree programme. If the claims are not made within the above period the students will lose claim over the deposit.

7. BASIC CURRICULA

An enrolled student shall complete course credits as mentioned below in order to earn a Bachelor's degree with an OGPA of not less than 6.00 in the 10 point scale of grading.

B.Sc.(Hons.) Agriculture	...	182+2*(182+4**)
B.Tech.(Agril. Engineering)	...	181+2*

* Remedial courses for PCB/PCM students,

** Remedial courses for Diploma (Agri.) lateral entry students

The above mentioned course credits include; Gradual courses in different subjects, electives on chosen subjects, Student READY Programme encompassing RAWE/AIA and ELP(HOT) in Agricultural Sciences and Agricultural Engineering.

7.1 Abstract of credit hours for B.Sc. (Hons.) Agriculture

Sl. No.	Courses	Credit hours
I.	Core Courses	125
II.	Electives	09
III.	Student READY:	
	a) RAWE + AIA	20
	b) AEL	20
IV.	Non-gradual Courses	08
	Total	182
V.	Remedial Courses	02
	Grand Total	184

Abstract of credit hours for B.Tech. (Agril. Engineering)

Sl. No.	Courses	Credit hours
I.	Core Courses	126
II.	Electives	09
III.	Student READY:	
	a) RAIWE + AIA	20
	b) AEL	20
IV.	Non-gradual Courses	06
	Total	181
V.	Remedial Courses	02
	Grand Total	183

7.2 Student READY - Rural Work Experience & Agro industrial attachment programme

There shall be a Rural Agricultural Work Experience (RAWE) Programme for B.Sc. (Hons.) Agriculture and B.Tech.(Agril. Engineering) of 20 weeks duration for **20** credits during the 7th/ 8th Semester and shall be evaluated as per 5th Deans Committee recommendations.

For B.Tech. (Agril. Engineering) programme

There shall be two Skill development programmes during 5th and 7th Semesters of 5 credits each and there shall be a 10 weeks industrial attachment/internship of 10 credits during 7th Semester and 10 weeks experiential learning on campus of 10 credits followed by project planning and report writing of 10 credits during 8th Semester.

7.3 Student READY - Experiential Learning

Experiential Learning Programme for B.Sc. (Hons.) Agriculture comprises of 14 modules. Student is allowed to register for two modules based on the merit and preference and each module is restricted to a maximum of 25 students.

Experiential Learning Programme for B.Tech. (Agril. Engineering) programme comprises of two modules. Student is allowed to register for two modules based on the merit and preference.

7.4 NCC/Physical Education & Yoga Practices / NSS

NCC/Physical Education & Yoga Practices are compulsory non-gradual courses and are offered for two semesters for I year students only. NSS is also compulsory non-gradual course for two semesters but offered for II year students.

7.5 Evaluation of non-gradual and remedial courses

Both Non-gradual and Remedial courses will be evaluated internally and graded as “Satisfactory” with grade “S” or “Unsatisfactory” grade “US”. For this, internal Assessment will be done as follows:

- 1. For Courses with Theory and Practical:** Mid-term Exam (25%) + Attendance (5%) + Practical exam (15%) + Manual (5%) and Final exam (50%)
- 2. For Courses with only Theory:** Mid-term Exam (40%) + Assignment (5%) + Attendance (5%) and Final exam (50%)
- 3. For Courses with only Practical:** Practical Exam (30%) + Assignment (10%) + Attendance (5%) + Manual (5%) and Final exam (50%)

After evaluation, students should get a minimum of 50 % to get “Satisfactory”
The credit load for degree programmes is to be explicitly indicated as following:

Quota	No. of Credit Hrs	Remarks
Regular	182	As approved in the V Deans' Committee
ICAR Quota	184	In addition to V Deans' Committee, registration of remedial course either REB-101 (1+1) or REM- 101 (2+0) based on entry either PCM or PCB to UAS, Raichur respectively.
Diploma Lateral entry	186	In addition to V Deans' Committee, registration of remedial course REB-101 (1+1) and REM- 101 (2+0)

8 COURSE LOAD FOR SEMESTER AND MAINTENANCE OF SATISFACTORY PROGRESS

8.1 A student shall not ordinarily be allowed to register for more than **25** course credits during a semester

Note: a) In case of non-gradual courses like NCC / PED, NSS, **Kannada** Courses, remedial courses etc the student can register for courses over and above **25** credits. These credits shall not be considered for calculation of OGPA.

b) In addition to the normal permissible limit of course load as per the regulation 8.1, a student is permitted to register for a maximum of **10** supplementary credits limiting to a total of **35** credit load for a student (Supplementary + Regular credits) during a semester. However, no student is permitted to register the same course both as regular and supplementary simultaneously in a semester.

8.2 No student shall be permitted to drop a course or semester after a period of six weeks from the date of commencement of semester.

8.3 In case a student does not complete the course as per schedule with a minimum CGPA of **5.00/10.00** at the end of each academic year, such students shall be cautioned and their parents / guardian shall be informed by the respective Deans.

9. ATTENDANCE

9.1 Every student shall ordinarily attend all classes conducted for a course. However, the minimum attendance prescribed in a course shall be 80 per cent reckoned from the date of registration / commencement of the semester, whichever is later for the first semester of I year degree programme and from the date of commencement of the semester for subsequent semesters. Attendance for all examinations shall be counted for the calculation of attendance percentage. If a student is sent out of the hall for malpractice during the examination, the attendance shall not be counted. For missed examination attended later, no attendance be considered. The student, who fails to attain 80 per cent attendance, shall not be permitted to appear for the final examination of the course and shall be awarded "SA" symbol. Such student shall be required to repeat the course. The concerned Dean may condone the deficiency in attendance for valid reasons to a maximum of 5 per cent.

9.2 Students absenting from classes by prior permission on official University assignment such as representing College /University at Inter Collegiate / Inter University meets, participating in NCC, NSS, Games, Sports and other Co-curricular activities shall be given attendance and permitted by the concerned Dean to appear for missed examination, assignment and examination except final theory examination.

9.3 Students absenting from classes with prior permission of the course teacher or Head of the Department in the absence of the course teacher due to unavoidable circumstances shall be permitted to appear for missed examination except final examination.

In the case of absence from examination on medical grounds, a certificate from a medical practitioner should be produced. Students staying on the campus/UAS hostels should produce the medical certificate only from the UAS Medical Officer. The Head of the Department may give permission for missed midterm examination except the final theory examination on the recommendation of the course teacher. The missed midterm examination shall be conducted within 15 days of the original scheduled date. A student shall not be allowed to appear more than one missed midterm examination in a course.

9.4 When permission is refused by the course teacher and Head of the Department, the student may appeal to the concerned Dean for review, whose decision shall be final.

10. EVALUATION OF STUDENTS

10.1 Evaluation of students' performance shall be made separately for each course.

10.2 The evaluation of the student in each course will be referred to as 'grading' and shall be measured by the quality of the student's performance in that course by assigning grade points as indicated earlier.

10.3 The Cumulative Grade Point Average (CGPA)/Overall Grade Point Average (OGPA) shall be the basis to determine whether or not a student meets the academic requirement during the course of study for award of degree for which the student has been admitted.

10.4 Each course shall carry a maximum of 100 marks for the purpose of grading.

10.5 In evaluating the student's performance, the following points shall be considered.

10.5.1 **Regular Attendance:** A student attaining 80 per cent of attendance shall be compulsory for attending Final examination.

10.5.2 **Class Performance:** It includes practical records, assignments and midterm examination.

10.5.3 **Midterm Examination:** The entire portion from the first class till the date of examination will be included. The duration shall be of 1 ½ hour and carries 25 % marks.

10.5.4. Final Theory External Examination:

The entire course content will be covered for this examination. The duration of the final theory Examination shall not be less than two & half hours (2 ½) and carries 50% marks.

Note: Rest of the 50 per cent of marks will be allotted as detailed below:

1. Attendance	05 marks
2. Midterm examination	25 marks
3. Practical record	05 marks
4. Final practical examination	15 marks

For the courses with only theory credits, 15 marks allotted for practical examination shall be allotted to Midterm examination (**40 marks**). Five marks allotted for practical record shall be allotted to reading assignment/ term papers.

10.6 External Theory

- Question Paper has to be set by external: HOD shall ensure the coverage of syllabus. Extended syllabus of the concerned course shall be sent to the external examiner, who shall prepare the question papers.
- If needed moderation can be done.
- Evaluation to be done internally by the faculty.
- **Attendance:** A minimum of 80 per cent attendance shall be mandatory for appearing for final exam with five marks allotted for attendance.

Final practical

- It is recommended that examination shall be conducted by course instructor(s) and one teacher nominated by HOD.

10.6.1. Evaluation of Experiential Learning Programme / HOT:

Sl. No.	Parameters of Evaluation	Max. Marks
1	Attendance	05
2	Project planning and writing and presentation of ELP	10
3	Regularity and monthly assessment	20
4	Skill development and output delivery	20
5	Entrepreneurship and business net work development/online marketing management skills	15
6	Report writing/Assignment submission (online) and final presentation(online)	30
Total		100

10.7 UG External Examinations through University Examination Centre

- 10.7.1 Independent University Examination Centre at UAS, Raichur Campus, headed by Controller of Examination under the control of Director of Education at University will conduct final examination.
- 10.7.2 The UEC shall conduct University Examinations simultaneously in all the constituent Colleges under UAS Raichur to maintain uniformity.
- 10.7.3 **There will be commonality in offering courses in each semester for respective Degree Programmes across the teaching campuses.**
- 10.7.4 Common schedule of External (Final) examination for all the Colleges to be notified by University Examination Centre.
- 10.7.5 The Assistant Registrar of the College concerned shall provide the list of students registered in each semester to the Controller of Examination (CE), University Examination Centre (UEC) UAS Raichur, through the Dean, immediately after completion of the process of registration.

- 10.7.6 The Dean / Coordinator of each College shall provide list of panel of External Examiners / Question paper setters along with extended syllabus for each course within one month from the commencement of the semester to the CE, UEC, UAS Raichur **only once a year for each course**.
- 10.7.7 The CE shall finalize and notify the **schedule** of External Examination **at least 3 weeks** before the commencement of the External Examination.
- 10.7.8 The CE to keep ready the required number of blank Answer Booklets **with adequate pages** and attendance sheet for each course of each College.
- 10.7.9 The CE shall hand over the sealed covers containing question papers, blank answer booklets, attendance sheet and other examination material to the respective Dean / Coordinator **maximum one week prior to the** commencement of the External Examination.
- 10.7.10 The Logistic facilities to hand over the Examination material are provided by the University or the concerned Dean/s.
- 10.7.11 The Dean / Coordinator concerned shall make arrangements to conduct the External Examinations, appoint invigilators and supporting staff, conduct examinations as per the schedule in the respective College, with intimation to the CE, UEC, UAS Raichur.
- 10.7.12 The invigilator and the supporting staff should collect the examination material **30 minutes before the commencement of the examination** from the office of the Dean / Coordinator and be present at the venue before **15 minutes of the commencement of the examination** to make necessary arrangements.
- 10.7.13 The students will enter the Examination Hall **10 minutes prior to the commencement of the examination** to complete filling the first page of answer booklet.
- 10.7.14 The students shall not be allowed to enter the Examination Hall 10 minutes after the start of the examination.
- 10.7.15 In case of doubts or clarification with respect to question paper, contact invigilator / Coordinator / Dean within **30** minutes after distribution of question paper.
- 10.7.16 **Discrepancies in question paper if any be verified by the Dean / Coordinator concerned in presence of the course teacher and the HOD concerned and shall report to CE who in turn shall examine and intimate the Dean / Coordinators of constituent Colleges.**
- 10.7.17 The students are not permitted to leave the Examination Hall **before 30 minutes of commencement of examination.**
- 10.7.18 The discrepancies shall be mitigated as per UG Academic Regulations that are in vogue in the University.
- 10.7.19 The invigilator shall conduct the Examinations as per the existing guidelines / Academic Regulations.
- 10.7.20 After Examination, the invigilator shall handover the Answer Booklets according to ID Numbers (as per attendance sheet) to the Coordinator.
- 10.7.21 The Coordinator to seal the Answer Booklets along with attendance sheet course wise and Degree programme wise and shall preserve in a secured place.

- 10.7.22 The Coordinator to handover the sealed bundle of Answer Booklets after the last Examination to the UEC, UAS Raichur **within 3 working days.**
- 10.7.23 After the receipt of the Answer Booklets from all the Colleges, it should be bar-coded, shuffled, bundled @ 25 Booklets / bundle by the CE and kept ready for centralized evaluation.
- 10.7.24 The Answer Booklets will be centrally evaluated at the UEC, UAS Raichur by internal examiners/ teachers within University appointed by the CE with the approval of the Director of Education, but other than the course teachers **of that College.** The contract teachers may also be involved in central evaluation. However, the services of external evaluators from outside the University may be utilized, wherever internal teachers are not available. The schedule of centralized evaluation shall be notified by the CE.
- 10.7.25 Arrangements will be made by the UEC, UAS, Raichur to accommodate the internal evaluators of other teaching campuses at head quarters. The evaluators are entitled for TA/DA as per the approved rates and remuneration for evaluation of Answer Booklet as per the approved rates. (@ Rs. 20/- per paper for internal evaluator & minimum of Rs.150/- and @ Rs.20 per paper for external evaluator & minimum of Rs. 300/-)
- 10.7.26 After evaluation, the Answer Booklets shall be decoded and arranged according to ID Number, Course and Degree Programme at the UEC, UAS Raichur.
- 10.7.27 The Assistant Registrars of each College will collect the internal marks for each course from the concerned course teachers within one week after the commencement of the subsequent semester and pass it on to the Coordinators. Coordinators inturn will send the internal marks of the all courses to the Controller of Examination through the respective Deans within two weeks after the commencement of the subsequent semester.
- 10.7.28 The CE shall arrange to compile both Internal and External marks scored by each student course wise and announce the results College wise. The result shall be notified at the main centre, Colleges concerned and uploaded on the University website.
- 10.7.29 The Supplementary examination shall be conducted along with the Final External Examination when that particular course is offered. After the declaration of the results by CE, the Head of the Department has to make arrangement for entry of grade point and credit point of each student along with course wise details in the grade register of the Department.
- 10.7.30 Preserving all the evaluated Answer Booklets for 2 years **after completion of the Degree** and destroy following the University procedure.
- 10.7.31 A student to be eligible for pass in a course shall obtain a minimum of 20 marks in the external examination and a total of 50 marks in the course (internal + external examination) failing which it is considered as Fail(F)

10.8 Retotaling and re-evaluation

10.8.1 Students intending to apply for retotaling of marks can obtain photo copies of evaluated Booklets and for reevaluation, shall pay the prescribed fee within the stipulated time as per the existing Academic Regulations and shall register the request with the Dean concerned. After the registration of the request the Coordinator concerned shall prepare the list of students who have requested for the above course wise and shall intimate the UEC, UAS, Raichur within 20 days after announcement of results through the Dean concerned for processing further.

10.8.2 Photostat copy of the evaluated answer paper to be given to the student on demand within 10 working days from the date of announcement of result on payment of prescribed fee of **Rs.100** per answer paper. The student can apply for re-evaluation within 20 days from the date of announcement of results by paying prescribed fees of **Rs. 1000** for each answer paper. The CE will arrange to send such papers for re-evaluation to a second examiner from the approved panel of name. **The marks awarded during re-evaluation shall be considered.** However, if the second valuation marks **deviate from** 25% of the first evaluation, then the paper may be sent for third evaluation. Further, while awarding marks to the students after re-evaluation, average marks of two nearest total marks scored shall be considered.

10.9 Supplementary Examination

10.9.1 A Student is eligible to get only one missed examination in a course in a semester (inclusive of both Internal & External). Students who miss final external examination in a course due to unavoidable circumstances may be permitted to take the supplementary external examination on production of proof, by the concerned Dean on the recommendation of the course teacher and Head of the Department on payment of prescribed fee of **Rs.1000/-** to the University for each missed final external examination. Students who miss the examination on account of their official University business are exempted from payment of prescribed fee. However, there shall be a supplementary examination conducted along with final theory examination (when the course is offered in a particular semester) for the students who appear for final examination and fail in a course. When a student fails to score a minimum of 20 marks in the external examination and/or to score a total of 50 marks in the course, he/she shall appear for a supplementary examination by payment of prescribed fees of **Rs.1000/-** per course by filling a separate registration card. This shall be applicable to the students who are on roll or have already missed/failed examinations under such circumstances.

10.9.2 The procedure for conducting supplementary examination shall be the same as that of final external theory examination. The student shall be permitted to appear for supplementary examination only thrice during the tenure of 8 semesters whenever the course is offered.

10.9.3 When the student appears for supplementary examination, his / her grade point will be revised taking the marks obtained by him / her in the internal evaluation.

10.9.4 Marks obtained in the internal assessment in the previous registration of course with 50 per cent weightage for the performance shall be carried forward in the calculation of grade point when the student appears for supplementary examination and scores more than 20 marks.

10.9.5 If a student remains absent for the supplementary examination, the student shall be awarded "F" symbol.

10.9.6 In addition to the normal permissible limit of course load as per the regulation 8.1, a student is permitted to register for a maximum of **18** supplementary credits limiting to a total of **35** credit load for a student (Supplementary + Regular credits) during a semester. However, no student is permitted to register the same course both as regular and supplementary simultaneously in a semester.

10.10 Various courses registered by a student alongwith the credits and the grade points obtained shall be shown on the student's final transcript. Based on the total credits completed, the Cumulative Grade Point Average (CGPA) / Overall Grade Point Average (OGPA) shall be calculated. The percentage of marks shall be indicated in OGPA card against OGPA and in PDC.

10.11 The passed out students of UAS, Raichur will be awarded the merit as under:

Degree	Percentage of Marks Obtained	Conversion into Points
All	100	10 Points
	90 to <100	9 to <10
	80 to <90	8 to <9
	70 to <80	7 to <8
	60 to <70	6 to <7
	50 to <60	5 to <6
	<50 (Fail)	<5
	Eg. 80.76	8.076
	43.60	4.360

OGPA	Division
5.000 – 5.999	Pass
6.000 – 6.999	II division
7.000 – 7.999	I division
8.000 and above	I division with distinction

GPA = Total points scored / Total credits (for 1 semester)

CGPA = \sum Total points scored / Course credits

OGPA = \sum Total points scored (after excluding failure points)/ Course credits

% of Marks = OGPA x 100/10

The Class or division obtained by the student will be indicated in OGPA/PDC/Degree Certificate.

11. TRANSFER OF CREDITS

11.1 Transfer of completed credits: If an undergraduate student after getting admission in the University completes a few courses and subsequently gets fresh admission to a different undergraduate degree programme, the student is eligible to get credit transfer of the completed course(s) which is/are common to the degree programme to which student gets fresh admission, provided the student has completed the course(s) with grade point of 5.00 or above. However, the student has to complete the residential requirement of stay in the fresh degree programme to which the student is admitted.

- 11.2 An enrolled student in order to earn a Bachelor's degree in the concerned field shall creditably have completed the prescribed course credits in the University, including approved transfer and shall have earned **OGPA of 5.000**. In addition to the above, the student shall possess good moral character and a high standard of honesty in the judgement of the faculty.

12. **TIME LIMIT FOR COMPLETION OF A DEGREE PROGRAMME**

A student admitted to an undergraduate degree programme of the University should complete the degree programme within a maximum time limit of an equal number of years over and above the normal period prescribed for completion of a given undergraduate degree programme in the University, failing which the student's admission shall stand cancelled. However, students can be given extension of one academic year (two consecutive semesters) with the following conditions:

- 1) Should have completed at least 75 per cent of the course credits of the degree programme.
- 2) Must have earned CGPA of 5.00 or above. Admission of students who fail to complete the degree programme with the above extension of time will automatically stand cancelled.

13. **AWARD OF SCHOLARSHIPS AND FREESHIPS/STUDENTS AID FUND**

The following scholarships /freeships shall be awarded to the students of the University.

- A. Merit Scholarship
- B. General Scholarship
- C. Freeships

The detailed guidelines governing the award of these scholarships and freeships for each of the Colleges are mentioned hereunder:

13.1 **Merit Scholarship**

- i) The number of merit scholarships for every year, for each degree programme at each College shall be :
For first 50 students or part thereof- 2
For every 25 additional students or part thereof - 1
- ii) Value of each merit scholarship will be Rs. 500/- per month + Freeship and tenable for a duration of twelve months.
- iii) **Procedure of the award**
 - a) The University merit scholarships for first year students shall be decided on the basis of marks secured in the qualifying examination only.
 - b) The merit scholarship awarded for the first year shall be continued if the student maintains a minimum CGPA of 7.50/10.00 in the second and subsequent years and also based on regular attendance, conduct and character.
 - c) In case of a tie, i.e. two or more than two students securing the same marks/Cumulative Grade Point Average, the performance of such students in the previous class(es)/semester(s) shall be taken into consideration in deciding the award of scholarships.
 - d) If the merit scholarship awarded to the student is not accepted by the concerned, the same may be awarded to the next merited student of the same class, same degree programme and same College, provided the student is eligible.

- e) If the awardee discontinues the course in the middle of the academic year, the scholarship shall be awarded to the next merited student for the remaining part of the academic year based on the performance upto the end of the immediate preceding semester.

13.2 General Scholarship

- i) **Number:** The total number of general scholarships awarded for each College for each degree programme for every year shall be as follows:
For every 20 students or part there of - 1
- ii) **Value:** Each general scholarship will be of the value of Rs. 300/- per month + freeship and tenable for a duration of 12 months.
- iii) No student, the income of whose parents or guardian is more than the minimum prescribed by the Govt. of Karnataka from time to time, shall be eligible for a scholarship.
- iv) **Procedure for the award :** The general scholarships for the first year students shall be awarded on the same basis as prescribed for the award of University merit scholarships. They should be awarded afresh each year for the students of second and subsequent years based on the Cumulative Grade Point Average obtained by the students at the end of the previous academic year and also based on the conduct and character.

- 13.3 Freeship:** All students whose parents' or guardians' income is less than the minimum prescribed by the Govt. of Karnataka from time to time shall be eligible for freeship.

Note: Each student desirous of getting General Scholarship or Freeship shall apply to the Registrar through the Dean of the College in the prescribed form obtained from the University on or before the notified date. One need not apply for merit scholarship.

13.4 Other conditions for the Award of Scholarships

- i) No student holding a scholarship shall remain absent for any period without permission. Absence for any period will count for the absence of the day and the student will forfeit his scholarship for the number of days the student remains absent.
- ii) The scholarship will be terminable at any time if the conduct, **Academic performance**, Progress (student who does not fail in any course during the period of study) or attendance of the student is found to be unsatisfactory and if student commit indiscipline or conduct malpractice in examination or deliberately stays away from the class or other University activities except for reason considered as valid by the University.
- iii) No student shall be eligible to hold more than one scholarship of the University at a time.
- iv) A scholarship holder may be permitted to draw additional outside scholarships provided the total amount of such scholarship is less than the University scholarship. However, this clause shall not be applicable to the recipients of loan scholarships.
- v) A student who is awarded freeship is exempted from payment of tuition fees only.

13.5 Students Aid-Fund

1. Students whose parents income is equal to or less than the prescribed income of the Govt. of Karnataka per year and whose CGPA is 6.5 and above are eligible for the award. For first year student, a minimum of 60 per cent marks obtained in the qualifying examination (PUC II year) is essential for eligibility.
2. Students Aid Fund should be utilised exclusively for awarding books to the students on subsidy basis.
3. The total number of awardees for each College shall not be more than 5% of the total student strength.
4. Each awardee will be given the benefit of subsidy for purchase of books subject to a maximum of Rs. 3000-00 per annum.
5. Students in receipt of any scholarship/financial assistance other than Fee Concession are not eligible for the award of Students Aid Fund.
6. Intended students shall apply to Registrar through their respective Dean after notification.
7. For each College a committee under the Chairmanship of Dean should be constituted to prepare a list of reference books for various UG degree programmes.

13.6 E.B.L. (Extra Boarding and Lodging) Charges

The E.B.L. Charges shall be sanctioned to Cat-I students as per UAS order issued from time to time in this regard.

14 CONDUCT OF EXAMINATIONS AND PREVENTION OF MALPRACTICES

14.1 For Teacher/Authorities

- 14.1.1 A scheme of evaluation may be prepared in advance by the course teacher and notified to the students and submitted to concerned Dean at the beginning of each semester.
- 14.1.2 Whenever question papers for internal examination have got to be typed, one of the members of the teaching staff of the concerned department shall personally be present with the typist and also at the time of duplicating. Under no circumstances, the work should be entrusted to persons other than the teaching staff of the concerned department.
- 14.1.3 Care should be taken to safeguard the secrecy of the question paper.
- 14.1.4 The concerned Dean shall make proper seating arrangements to ensure prevention of malpractices.
- 14.1.5 Students coming late beyond 10 minutes should not be allowed for any examination. No student will be allowed to leave the examination hall before 30 minutes from the commencement of the examination.
- 14.1.6 The invigilator/teacher has to ensure that no student has in possession or accessible to papers, books or notes which might possibly be of assistance or found giving/ receiving assistance or copying from any paper, book or notes or allowing any other student to copy from answer sheets, writes either on blotting paper/other papers, or any part of the body during the examination or using or attempting to use any other unfair means.

Carrying and using mobile phone or any electronic gadgets except a mathematical calculator is not permitted.

14.1.7 The invigilator/teacher may direct the students to search their pockets, desks and benches and hand over any paper, book or note, which they may find therein, before commencement of examination.

14.1.8 When a student is found indulging in any or all the malpractices indicated in the aforesaid regulations, the invigilator/teacher shall seize the paper or books, if any, from the student and shall invariably demand the explanation or statement of the student concerned.

i) If the student refuses to give the statement, the student shall be asked to record in writing refusal to give a statement. If the student refuses to do even that, the fact shall be noted, duly witnessed by at least one of the invigilators.

ii) The invigilator/teacher shall, however, write the remarks on the answer paper and affix signature duly witnessed by another invigilator/teacher and the student shall be sent out of the examination hall.

14.1.9 All cases of malpractices should immediately be brought to the notice of the concerned Dean

i) All cases of malpractices referred to the Dean will be examined by the Malpractice Enquiry Committee consisting of the concerned Dean as Chairman and three senior most faculty members of the College as members which shall enquire and recommend to the Director of Education. The teacher who has reported malpractice case will not be included in the Committee.

ii) The committee may debar the guilty student for a period not exceeding two semesters from the date of notification by the Registrar.

iii) The decision of the Committee shall be final. The Vice-Chancellor shall be the appellate authority.

14.2 For Students

i) The students shall bear in mind that all the examinations are University examinations and should conduct themselves accordingly.

ii) No student shall enter the examination hall with papers, books or notes, mobile phone and such other material which might possibly be of assistance in writing the answers.

iii) Any student has in possession or is accessible to papers, books or notes which might possibly be of assistance or found giving or receiving assistance or copying from any paper, book or notes or allowing any other student to copy from answer book, writes either on blotting papers/any other papers or any part of the body during the examination or using or attempting to use any other unfair means and not informing the invigilator/teacher about the notes or prints pertaining to the paper found to have been written on the desks or tables, shall be debarred for a period not exceeding two semesters.

iv) Any student found guilty of misconduct of a serious nature in the examination hall shall be debarred for a period not exceeding four semesters.

v) Every student shall search pockets, desks and benches and hand over to the invigilator/teacher any paper, book or note which may be found therein, before commencement of examination.

vi) No student shall write answers on any paper other than the one supplied by the invigilator/teacher.

vii) Any student found guilty of an offence referred above shall give a written explanation or statement to the invigilator/teacher incharge of the examination hall, if demanded. If the student refuses to give the explanation or statement, it should be recorded in writing by the teacher / invigilator.

viii) Any student who does not comply with the procedure indicated in the above said regulations, may be deemed to have committed an offence and shall bear consequent penalty.

15 MAINTENANCE OF DISCIPLINE AMONG THE STUDENTS

15.1 Every student of the University shall conform to the rules of good conduct and respect the authorities of the University.

15.2 Every student of the University shall have an identification card with a recent photograph affixed and signed by the concerned Dean and shall show to the University officials on demand. The student's identification card is valid for one year and has to be renewed every year.

15.3 Students shall do everything possible to protect and make proper use of the University property and other public property. Any student who attempts to deface/destroy the University property or other public property shall be liable for appropriate punishment. In addition, the cost of damage (as assessed by the University) so caused by the student/s to the University or other public property shall be recovered from the student(s), as ordered by the University.

15.4 Proper decorum shall be maintained by all the students in the class room, hostels, library, farms, educational, cultural and sports activities, tours, transport vehicles both on and off the University campus.

15.5 No student shall disturb normal work of the University by disorderly conduct, boisterous behaviour and unauthorised assembly both on and off the campuses.

15.6 The University shall constitute every year an Institutional Supervisory Committee under the Chairmanship of Dean of the concerned College, which shall have overall responsibility of preventing the ragging in the respective Colleges. The Committee would submit weekly report to the University in this regard.

15.7 Each constituent College shall constitute an Anti Ragging Squad headed by a Senior Professor/ teacher with other three to five members from the College. This squad shall make surprise visits to the hostel, canteens, student's experimental plots and such other places where there are possibilities of ragging. Though, the timings of the surprise visits are left to the choice of members of the Anti Ragging Squad, it is suggested that such surprise checks should be taken more frequently during evening, early morning and late night hours. If any untoward incidence comes to notice of the Squad members, the same shall be reported to the College authorities for appropriate action. The anti ragging helpline number: 18001805522, E mail: [helpline@ antiragging.in](mailto:helpline@antiragging.in)

15.8 The College will arrange to display through posters and handbills at important places, the penalty for ragging in order to create awareness among the students about consequences of ragging.

15.9 The Dean of each College shall inform in writing to the parents/guardian of each senior student of the College about the consequences if their wards are found indulging in any kind of ragging to the fresh students. The parents shall also be requested to advise their wards not to indulge in any kind of ragging.

15.10 Every student shall be punctual to the classes. Coming late to the class should be avoided and the class teacher has the right to refuse admission to late comers in the interest of class discipline.

- 15.11** Absenting to a class or examinations enmass, for whatever reason is considered as an act of indiscipline.
- 15.12** No student shall be in a class during the assigned hours unless, the student has registered for that course or has the permission of the course teacher.
- 15.13** Possession and consumption of alcoholic drinks, drunkenness, drug addiction or gambling on the campus is strictly prohibited.
- 15.14** Celebration of festivals on days other than authorised ones and unruly behaviour on such occasions will be considered as an act of indiscipline.
- 15.15** Violation of any one of the above regulations is an act of indiscipline and it shall be brought to the notice of the Head of the College/Institution/Campus.
- 15.16** The Head of the College/Institution/Campus shall enquire into the act of indiscipline of the student(s) and shall take immediate action such as administering a warning, fine, expulsion from the hostel and suspension from attending the classes for a period not exceeding a month.
- 15.17** Further, in serious cases, disciplinary proceeding may be instituted through a Disciplinary Committee consisting of the concerned Dean as Chairman, three senior most faculty members of the College and Chief Warden/Warden as members, which can recommend to the Director of Education for punishment.
- 15.18** The recipients of the student concessions or other benefits from the University or from other Institution with the University's approval will lose these concessions and benefits, if they are found to be involved in any of the acts of indiscipline cited above.
- 15.19** The decision of the Vice-Chancellor under these regulations shall be final.

16 GOLD MEDALS

- 16.1** One student in each degree programme and in each College securing the highest OGPA at the end of their degree programme in their first attempt may be honoured with a Gold Medal to be awarded at the time of Convocation. The fact of obtaining this distinction may be shown in the degree certificate as having completed the course with "First Rank". Gold Medal shall be awarded for merit students graduating during that academic year only.

The other conditions of the recognition are as follows:

- 16.1.1** They should have secured an overall grade point average of not less than 7.50 and have good conduct. The top scorer will get the gold medal.
- 16.1.2** They should not have obtained either "F", "A" or "SA" symbol in any of the courses registered by them as a part of the degree programme.
- 16.1.3** They should have completed the respective degree programme within the normal prescribed period.
- 16.1.4** While recommending the names of student for award of gold medals instituted by other institutions/Agencies /Individuals, the above terms shall be adopted.
- 16.1.5** The students shall have to clear all the dues before receiving either the CGPA/OGPA card or the provisional degree certificate.

17. AUTHORITIES TO APPROVE THE RESULTS AND ISSUE OF PASS CERTIFICATES, TRANSCRIPTS, ETC.

The Vice-Chancellor shall approve the results provisionally on the recommendations of the concerned Dean, Registrar and the Director of Education. The Registrar shall issue provisional degree certificates, transcripts etc. to the successful candidates subject to clearance of all dues, counter signed by the Dean of the concerned Colleges in the office copies of PDC & OGPA card. However, the final results shall be approved by the respective Board of Studies, Academic Council and the Board of Management.

18. CONVOCATION

18.1 A convocation for conferring degrees shall be held once a year and at other times as the Chancellor may direct.

18.2 The Registrar shall issue a notification every year prescribing the last date for receiving applications for conferment of degree during ensuing convocation from the graduating candidates who have completed their degree programme by that year.

18.3 A candidate who had applied for a particular convocation to receive the degree "IN PERSON" fails to attend the convocation has to pay a penal fee of Rs.600/- in addition to the prescribed fee.

18.4 Name of the student of the University in OGPA cards, provisional degree certificates and degree certificates shall be as spelt out as in PUC marks card and shall also mention the name of the father.

Note : Name of the student, if any, shall be changed in the Provisional degree Certificate and CGPA/OGPA cards provided the name of the candidate has been changed through an affidavit as per the legal requirements before the date of issue of such certificate. If the name is changed after the issue of such certificate, the University will not effect any changes in the name in PDC and CGPA/OGPA Card.

19. AMENDMENT OR CANCELLATION OF RESULT

If it is found that the result of a candidate has been vitiated by malpractice, fraud or other improper conduct whereby the student has been benefitted, the Academic Council and the Board of Management have the power at any time, notwithstanding the award of degree to amend the result of such candidates and to pass such order as may deem fit.

20. REPEALS AND SAVINGS

20.1 No regulation made by the Academic Council, concerning the Undergraduate courses of study shall limit or bridge the powers of the Academic Council to deal with any cases of any student or students of the Undergraduate courses in such a manner as it may appear to be just and equitable.

20.2 Any modification in these regulations made from time to time by the Academic Council would be effective prospectively from the dates as may be decided by the Academic Council to all the students who are on roll on that day or subsequent dates, unless stated otherwise.

20.3 In the event of any difficulty arising at any time in the implementation of the regulations or in interpretation thereof, the decision of the Academic Council shall be final and binding on all concerned.
